**Sample Recommendation Letter**

**For Student**

Address, City, ST, Zip | Phone # | email address

February 12th, 2018

Admissions Office

University of Connecticut

123 College Address

Storrs, CT, 06251

Dear Admissions Committee,

It is my great pleasure to recommend Jonathan Baker for admission to the University of Connecticut’s Mechanical Engineering Department. I have known Jon for 3 years and was delighted to serve as both his AP Physics teacher and Robotics club adviser at Greenwich High School. During that time, I watched Jon grow into an outstanding individual who excels in both his academic and personal pursuits.

As Jon’s teacher and adviser, I witnessed his extraordinary ability to quickly understand advanced physics concepts and then adeptly apply them to real world situations first hand. His senior year robotics project was particularly impressive. In it he designed, built, and programmed a robot that was capable of climbing any surface, no matter how smooth.

Jon’s academic accomplishments are rivaled only by his personal strengths. His compassion and charisma are beyond his years and he is well-loved by his peers, as well as all those who had the pleasure of teaching him. Whenever any of his fellow students are having a difficult time or feeling down, he never fails to step in with an encouraging word and a smile.

I highly recommend you accept Jon into your Mechanical Engineering program. I am confident he will make an excellent addition to your university's community. Please feel free to contact me if you have any questions regarding his character or past academic work.

Sincerely,

*Your Signature*

Edmund Dudley

Physics Teacher

Greenwich High School