**Multi Media**

**Class Work**

**3-6-18**

**Practice: Picnic Flyer**

**Today’s Objectives:**

**By the end of the class period students should be able to:**

1. ***I CAN* create a new publication select a color scheme, fonts, and a background**
2. ***I CAN* add a border, text box and enter text**
3. ***I CAN* select blocks of text using the Alt key and format that text.**

* Open the Microsoft Office Book to page 521
* Open Microsoft Publisher
* Follow the directions for Practice: Picnic Flyer-part 1 of 3
* Turn to page 524 and complete Practice: Picnic Flyer–part 2 of 3
* Turn to page 531 and complete Practice: Picnic Flyer-part 3 of 3
* Save as last name, first name-Picnic
* When your document is complete, it should look like the following:
* Drop off when complete

