

Science Test Retaking Criteria

1. Students must contact the teacher before or after school regarding their eligibility to retake a test. No discussion of a retake will occur in class.
2. All previous homework assignments for that unit must have been completed and turned in for a student to be allowed to retake a test. Missing work must be completed (for **no** credit) and submitted to the teacher before the student can retake a test.
3. Students must explain specifically on the space provided below why they were not successful the first time they took the test. The student and a parent must then sign the form.
4. The student must complete a review assignment and/or make test corrections before they can retake a test. Each teacher will assign the work and determine when it must be submitted.
5. Retakes will take place before or after school and the date will be assigned by the teacher within one and one-half weeks of the original test date.
6. The higher score of the two tests will be accepted.
7. Even though a student may have completed the above criteria, **the final determination if a student is allowed to retake a test is at the discretion of the teacher.**

In complete sentences, the student is to explain the reason or reasons why they believe they were not successful taking the test the first time.

My parent and I have read the criteria outlined above and understand that if I do not fully comply with these mandates, I will not be allowed to retake my test.

Student Signature

Parent Signature