

Name _____ Hour _____
 Test/Unit _____ Grade on Assessment _____

Science Retake Policy

1. Students must contact the teacher before or after school regarding their eligibility to retake a test. No discussion of a retake will occur in class.
2. All previous assignments for that unit must have been completed and turned in for a student to be allowed to retake a test.
3. Students must explain specifically (in the space provided below) why they were not successful the first time they took the test. The student and a parent must then sign the form.
4. The student must complete an assignment at the discretion of the teacher before they can retake a test. Each teacher will assign the work and determine when it must be submitted. This may include a review assignment, test corrections, coming for extra help, etc.
5. Retakes will be assigned by the teacher within 10 days of the original test date.
6. Even though a student may have completed the above criteria, ***the final determination if a student is allowed to retake a test is at the discretion of the teacher.***

Student: Please explain (in complete sentences) the reason or reasons why you believe you were not successful taking the test the first time, and what steps you have completed to improve during the retake. (use a separate sheet if necessary)


My parent and I have read the criteria outlined above and understand that if I do not fully comply with these mandates, I will not be allowed to retake my test.

 Student Name

 Parent Signature

 Student Signature

 Parent Contact info (phone or email)

 Dearborn Public Schools accept a parent's assertion that he or she needs language assistance without requiring additional corroboration. For free help with understanding the content of this document, please call the Student Services office 827-3005 for translation/interpretation Assistance.

Arabic: تؤكد مدارس ديربورن على توفير خدمات الترجمة بدون أي شرط للحصول على هذه الخدمة المجانية ولتفهم هذه الإستشارة يرجى الإتصال بمكتب خدمات الطلاب على الرقم 827-3005.

French: Les écoles de Dearborn vous offrent le service de traduction sans aucune condition. Si vous souhaitez avoir le service gratuit pour comprendre le contenu de ce document, prière d'appeler le bureau de Services aux Etudiants 827-3005.

Spanish: Las escuelas de Dearborn aceptan la afirmación de un padre que él o ella necesita ayuda con el idioma sin necesidad de corroboración adicional. Para obtener ayuda gratuita con la comprensión del contenido de este documento, por favor llame a la oficina de Servicios de los Estudiantes 827-3005 para recibir asistencia de traducción / interpretación.

Italian: Scuole Dearborn accettare l'affermazione di un genitore che lui o lei ha bisogno di assistenza lingua senza bisogno di ulteriori conferme. Per aiuto con la comprensione del contenuto di questo documento, si prega di chiamare l'ufficio Student Services 827-3005 per la traduzione / interpretazione di assistenza.

Albanian: Shkollat DEARBORN pranojnë pohimin e të prindërve që ai ose ajo ka nevojë për ndihmë të gjuhës pa kërkuar vërtetim shtesë. Për ndihmë lirë me kuptuar përmbajtjen e këtij dokumenti, ju lutemi telefononi zyren e shërbimeve për studentë 827-3005 për përkthim / interpretim ndihmë.

Romanian: Școlile orașului Dearborn acceptă orice declarație parintească care atestă nevoia copilului de asistență cu limba engleză fara nici o dovada suplimentară. Dacă aveți nevoie să înțelegeți acest document da-ti telefon la oficiul serviciilor școlare la numărul 827-3005 pentru a primi asistență cu translația sau interpretarea lui.

Urdu: گنڈر بورن اسکولوں میں والدین کا دعویٰ ہے کہ وہ باہر امتحانی تعاون کی ضرورت ہوتی ہے بغیر زبان امتداد کی ضرورت ہے کہ ہرول کرانے ہیں اس دستاویز کے مواد کو سمجھنے کے ساتھ مفت میں مدد کے لئے، براہ مہربانی مدد ترحیم / تشریح کے لئے طالب علم کی خدمات کے دفتر کو کال کریں، 827-3005