

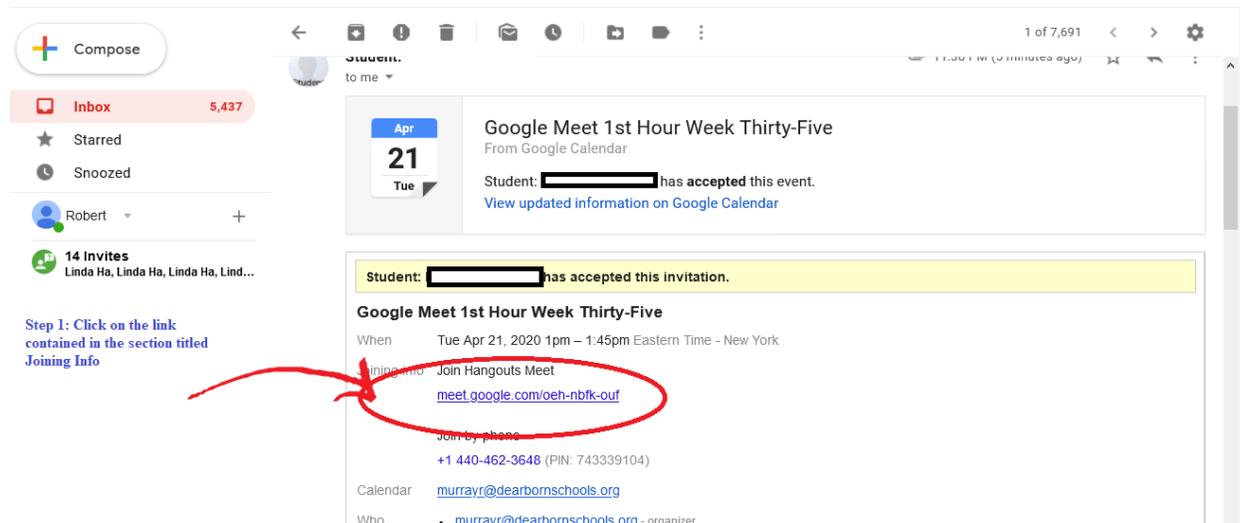
Google Meet Instructions

Welcome to our quick instructions on joining Google Meets. There will be two sets of instructions. The first set of instructions explains how to join Google Meets using the camera and microphone on your computer. The second set will explain how to join Google Meets by phone.

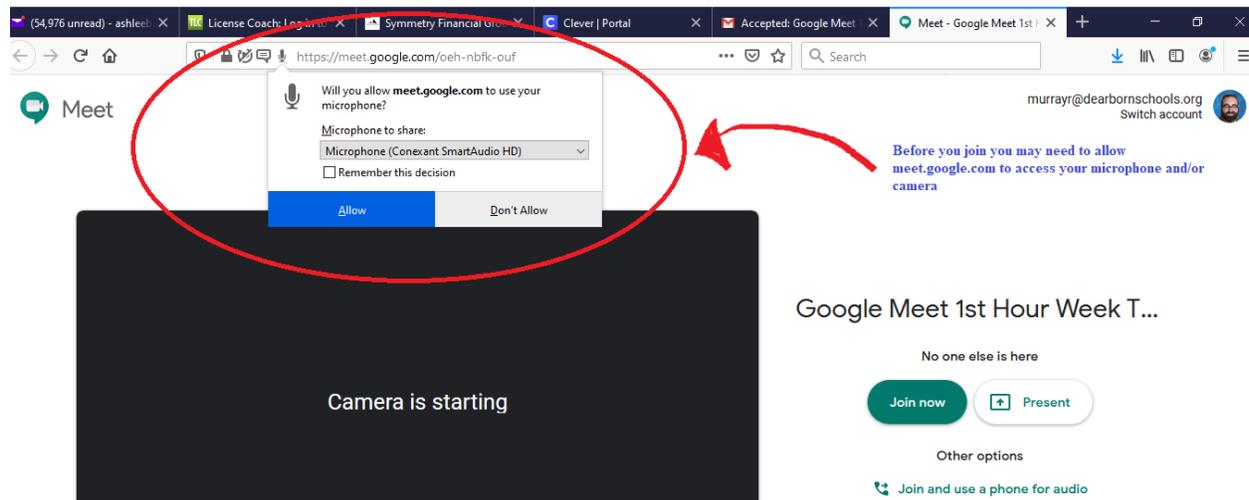
I. Instructions for joining Google Meets using your computer

Begin by opening the invitation in your email sent by me then follow the steps below:

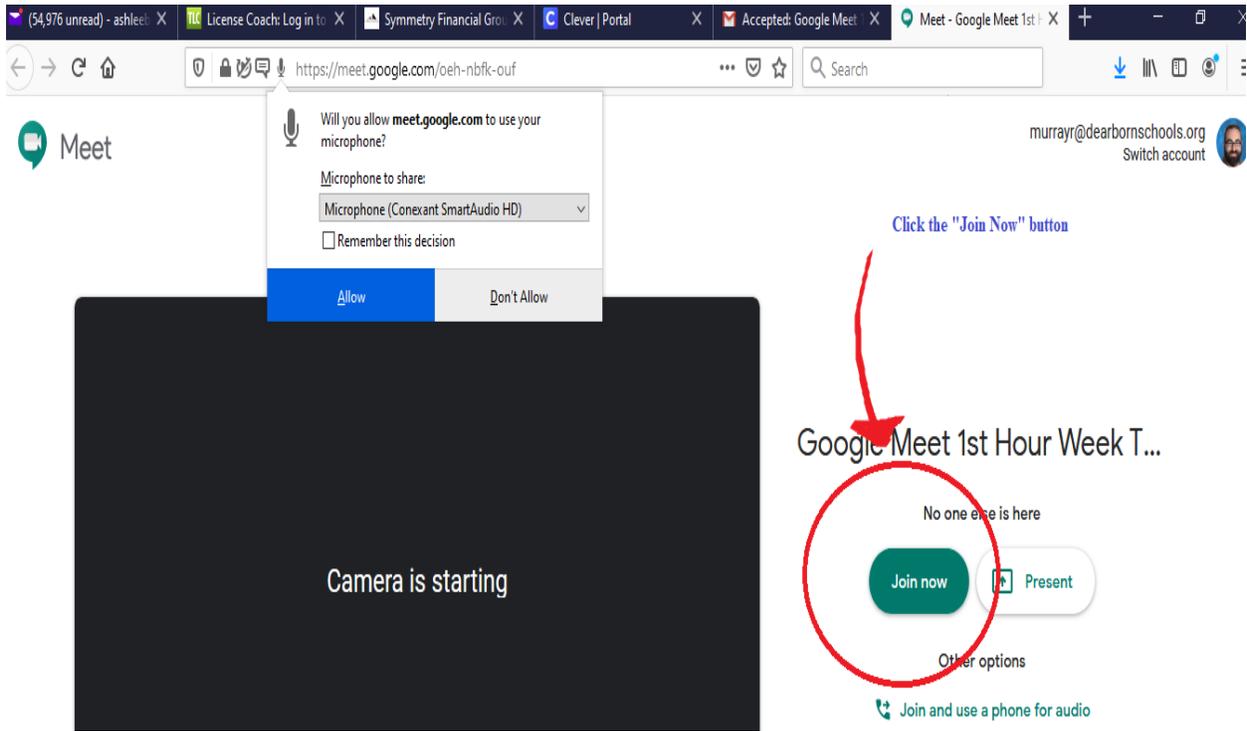
Step One: Click on the link in the section titled “Joining Info”.



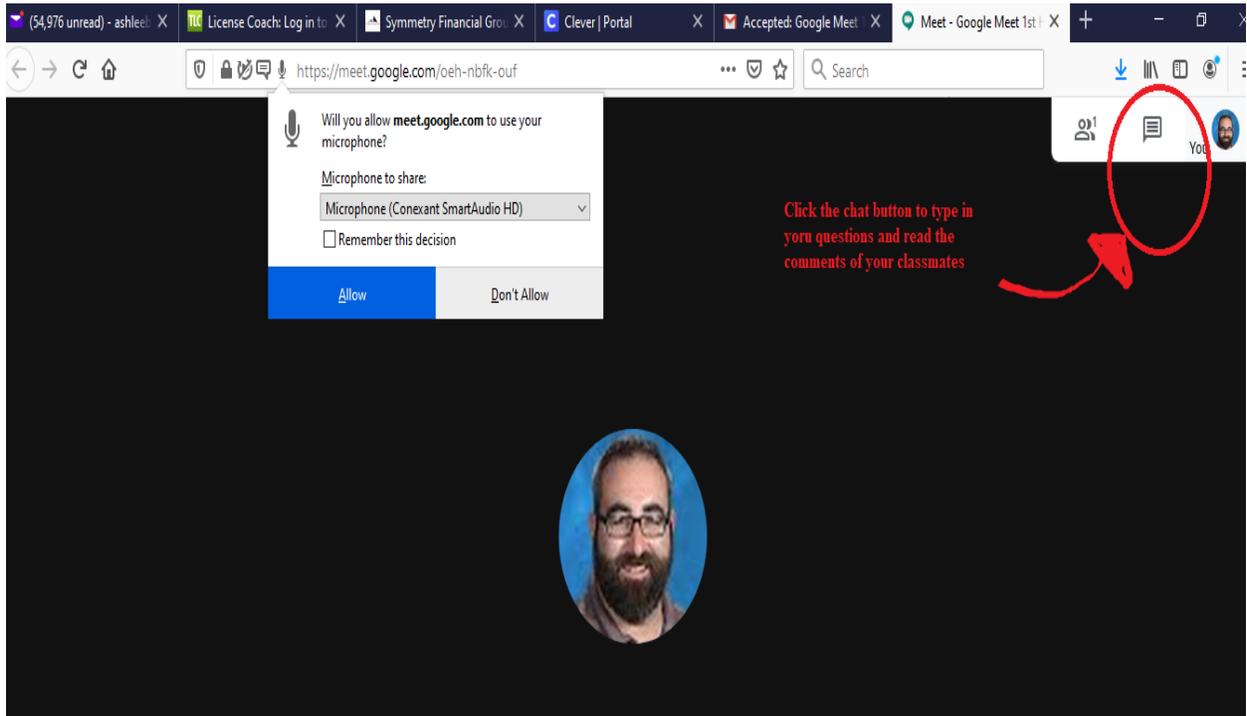
Step Two: You may need to allow meet.google.com to access your microphone and camera.



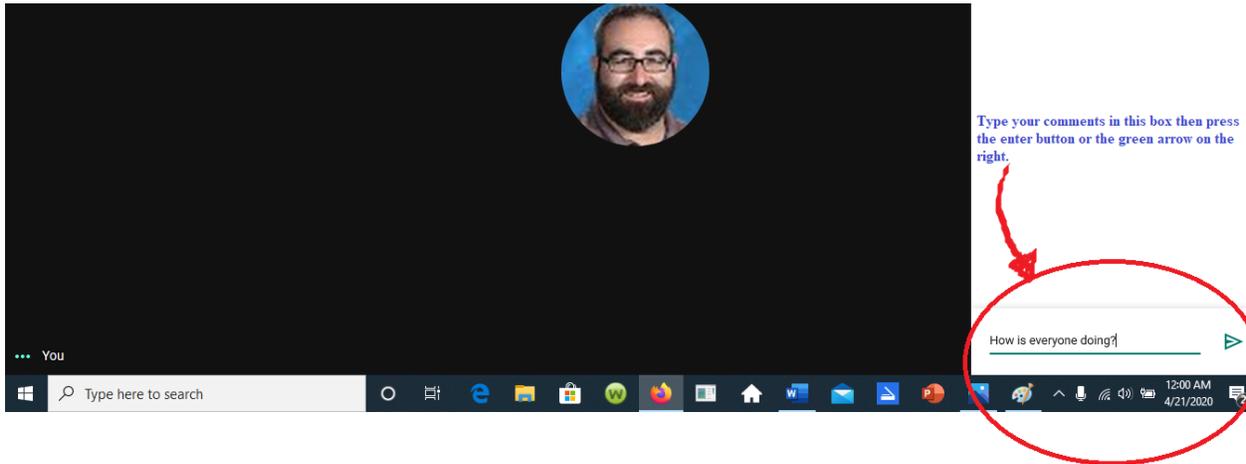
Step Three: Click the “Join Now” Button



Step Four: Now that you are part of the meeting if you would like to type in questions or see the comments of your classmates click the comment button.



Step Five: To post a comment type your thoughts into the comment section and press the enter button or the green arrow located to the right of where you typed your comment.

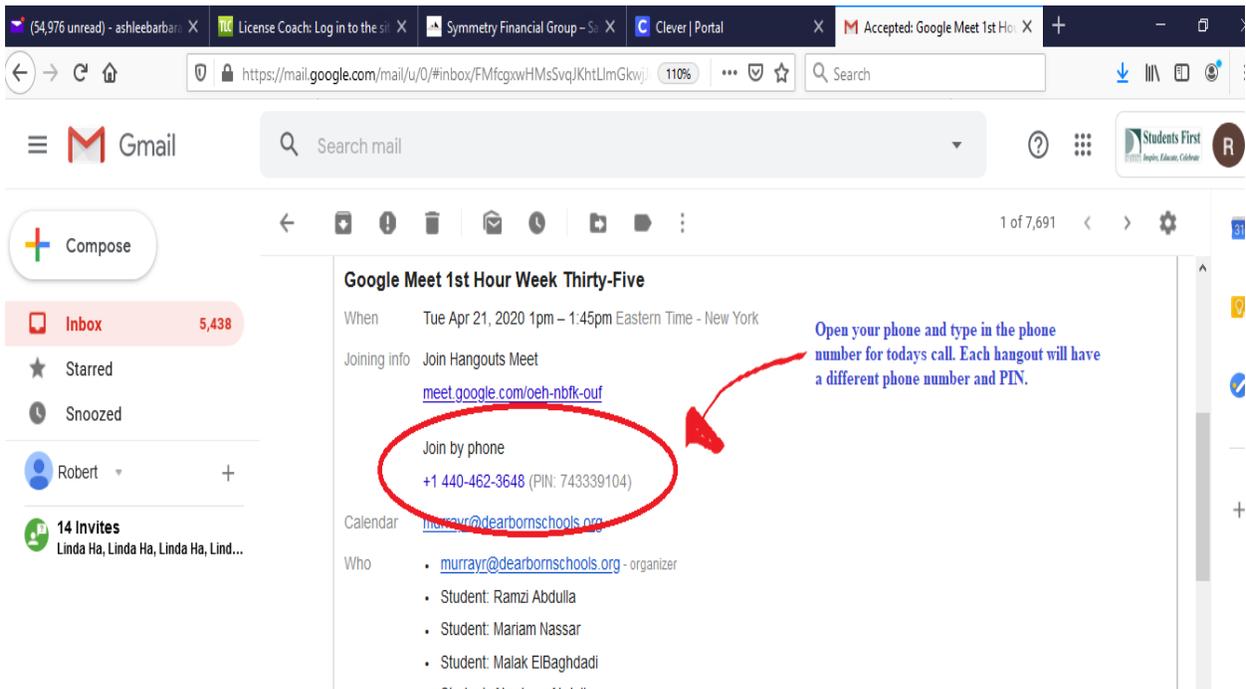


*Now you are all set to join the conversation.

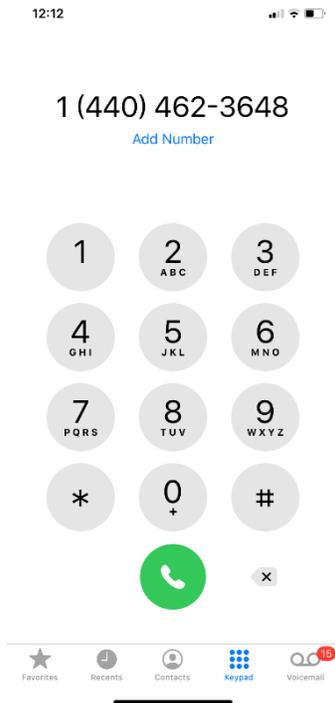
II. Instructions for joining Google Meets using your phone

Begin by opening the invitation in your email sent by me then follow the steps below:

Step One: Locate the phone number located in the “Join by phone” section.



Step Two: Dial the number located in the “Join by phone” section.



Step Three: When asked by the voice recording dial the PIN number located in the “Join by phone” section and then press the # key.



***You are now part of the conversation. To mute your phone press *6.**