

March 17, 2017

Dear Parents & Guardians:

It's time for Parent/Teacher Conferences at Howe! Parent/Teacher Conferences will be held: **Wednesday, March 29th from 3:00-6:00.**

Please let me know what time works best for you! Please also provide a backup time (just in case your first choice fills up).

If you are not available to come to Howe, I am willing to do phone conferences as well. If you choose to partake in a phone conference, please pick a time and provide me with the best number to reach you at.

I will be meeting with parents in 20 minute increments. **Please return this form with your preferred choice.**

	Family Name
3:00-3:20	
3:30-3:50	
4:00-4:20	
4:30-4:50	
5:00-5:20	
5:30-5:50	

I look forward to hearing from you!

Mrs. Caitlin Kubert
Elementary SXI Teacher
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