

Example - Use your Information



TRAINING PLAN FOR WORK-BASED LEARNING

School Year: 2017-2018

*Date Training Plan Written: 1/29/2018

Date you filled out

Student/Learner Information (Note: This training plan MUST be attached to the student's training agreement. When attached, no additional signatures are necessary.)

Last Name: Pioneer First Name: Sally Middle Initial: P

Education Development Plan, Placement and Related Academic Course Verification

1. Existence of EDP Verified (check one)

- Yes
- No

2. The above pupil's career/education goals as outlined in their education development plan (EDP) must relate to the placement as detailed on the training agreement.

Your Education/Career Goal(s): 4 year college
Teacher

3. Type of Placement (check one)

Non-CTE Program/Concurrent or Previously Enrolled Related High School Academic Course:
Your current business/math course

State-Approved CTE Program/ Concurrent or Previously Enrolled Related State-Approved CTE Program:

4. Certification of Verification

Name of Certificated Teacher: Havakas *

Signature of Certificated Teacher: leave blank ☺ *

*For a student in a state-approved CTE program, the above verification must be made by a vocationally-certificated teacher or coordinator.

Performance Elements (Specific Job Skills To Be Learned)

Note: For state-approved career and technical education programs, the training plan must be developed from the related OCTP performance elements as posted on: http://www.michigan.gov/mdcd/0,1607,7-122-1680_2629_2733-145785--,00.html

- If this is an unpaid work-based learning experience, specific, unduplicated skills that the pupil will be learning need to be listed for each 45 hours of placement.

Following are the performance elements/job skills that contribute to the pupil's progress toward a career objective (attach additional pages as necessary). These performance elements/job skills will be used to assess/evaluate the pupil's progress.

List 15 Job skills you will learn on the job.

1-

2-

3-

4-

5-

6-

7-

8-

9-

10-

11-

12-

13-

14-

15-

Must be complete for
full credit