**TONE CHOICES**

**Instead of: Try:**

Angry enraged, infuriated, livid, alarming, bitter, grim,

contemptuous, outraged, sharp, mocking, sarcastic,

Serious concerned, disturbed, disappointed, stern, patronizing, cynical peaceful, detached, cold, critical, forceful, confident, objective

Informal casual, laid back, understated, simple, direct, candid, impartial, subdued, calm, thoughtful

Happy appreciative, grateful, admirable, thankful, excited, earnest, optimistic, contented, joyful, ardent, ecstatic

Fearful apprehensive, anxious, pensive, horrific, terrified, panicked

Sad solemn, somber, melancholy, depressed, despairing, wistful, nostalgic, sentimental

Questioning commanding, demanding, insistent, urging, pointed, admonishing, critical

Funny playful, silly, childish, flippant, facetious, joking, humorous

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