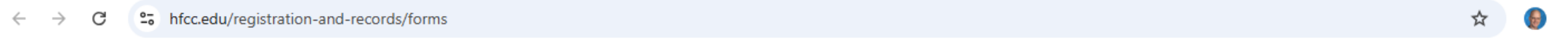


Go to: <https://www.hfcc.edu/registration-and-records/forms>



STUDENT/EMPLOYEE PORTAL

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Verify Degree/Certificate Earned

Registration and Records Forms

Registration and Records forms are listed below. Please select the form below, if you need assistance with a form, please contact registrar@hfcc.edu.

Submit Electronic Forms Online (Dynamic Forms)

General information regarding Dynamic Forms:

- Students will use their HFC username and password to access their required form.
- Some forms require attachments.
- During peak semester times processing can take up to one week longer.

Forms to Submit:

Scroll down to “Forms to Submit:” and click on the “Authorization to Release Information”

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Michigan Transfer Agreement

Prior College Level Learning

Transferring in to HFC

Academic Forgiveness

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Forms to Submit:

- [Academic Forgiveness](#).
- [Application for Prior College-Level Learning](#)
- [Authorization to Release Information](#)
- [Change of Program](#)
- [Course Audit Application](#)

Log in... (HFC)... Fill out this information:

- Student Name: _____ HANK ID Number: _____
- Name of Individual to whom information can be released: Marwan Salamey
- Relationship to student: Principal
- Name of Individual to whom information can be released: [Put your parents/guardians names]
- Relationship to student: Parent or Guardian
- This term begins: Fall Year: 2025
- Optional PIN: [DO NOT DO– Leave Blank]
- “Sign” the authorization

The screenshot shows a web browser displaying a form titled "Student Information" and "Student Authorization". The form is for a student named Lisa Kungu with HANK ID Number 0531154. The "Student Authorization" section contains a statement of agreement to release information, followed by fields for the name and relationship of the individual to whom information can be released. The form is partially filled out with the information provided in the list above.

Student Information

Student Name: Lisa Kungu HANK ID Number: 0531154

Student Authorization

I have read this document and fully understand the contents. I agree to release all information related to my academic, financial aid, financial account and other records at the College to: (Name or names must be indicated below)

Name of individual to whom information can be released: Marwan Salamey

Relationship to student: Principal

Name of individual to whom information can be released: Mr and Mrs. Parent

Relationship to student: parent

This term begins: Fall Year: 2025

Optional PIN
To protect my privacy, when inquiring about my educational records at the College, the above-indicated individual(s) should use the following PIN: DO NOT DO