CREATING AN OUTLINE

***THIS IS A SAMPLE of What an Outline might look like.***

We use the basic format that follows:

I. (Roman numeral)

A. (Capital letter)

1. (Standard numeral)

a. ( Lower case letter)

i. (lower case i. )

as your basic layout for the information. With each successive indentation being a further, more detailed breakdown of information pertaining to the subject of the speech

**Below is a sample of what one might look like**

**SAMPLE: Dearborn High School TRADITIONS**

**I**. Why Traditions are Important

**A**. Connection to your school’s past

1. History

a. Dearborn’s Oldest school

b. First Class enters in 1893

c. First Class graduates in 1897

d. 3 different school buildings

i. the Original building

ii. the 2nd DHS building

iii. the Current DHS Building

2. Traditions

a. School Colors Orange and Black

b. The Mascot – The Pioneer

C. The Log Cabin tradition

d. Biggest Athletic Rivals – Fordson and Edsel Ford

B. Areas of Success For DHS

1. Academics

a. National Academic Rankings

b. State Academic Rankings

c. Students attending College

d. College Scholarship money

e. National Honor Society

2. Athletics

a. State Championship teams

b. Conference Championship teams

c. Individual State Champions

3. Performing Arts

a. Theatre program

b. Instrumental Music Program

i. Marching Band

ii. Concert and Jazz Bands

c. Vocal Music Program

d. Film and Video Program

4. Business Programs

a. Business Professionals of America

5. Other Clubs and Activities

a. H.O.S.A.

C. Well Known Alumni

1. George Peppard, Film & Television Actor

2. James Huard, American solider/hero

3. Chuck Baughman, Principal,

Michigan H.S.Hall of Fame Football Coach

4. Soony Saad, American Soccer Player

5. Ali Fayad, Football Player, WMU

D. Place in the Dearborn Community

1. Located on west side of city

a. Close to Downtown west Dearborn

b. Near Ford Field

2. Benefits from nice neighborhoods

c. Near Dearborn Hills, Country Club Estates, Golden Triangle, River Oaks,

d. Dearborn Heights is part of this district

3. Benefits from strong business community surrounding it

a. Ford Motor Company

b. Many National Chain businesses

c. Many regional and local small businesses

**SAMPLE OUTLINE CREATED BY MR. VISCOMI FOR SPEECH CLASS**