

Return to your counselor BEFORE the DEADLINE date of : November 22, 2019

# Dual Enrollment Form- HFC

Academy or Certificate Program: \_\_\_\_\_

1st hour teacher: \_\_\_\_\_

**\*\*Complete ALL sections NEATLY in blue or black INK**

Last Name <i>Please Print</i>		First Name		Middle Initial	Semester: <b>CIRCLE ONE</b> Year: <u>2019-20</u> Fall      Winter	
CELL Phone Number (    )		DPS ID#		HFC ID#		
Birth Date      /      /		Hawkmail Address				

Select One		Course Letters	Course Number	Section Number	Course Title	Credit Hours	Course Meeting Day(s) AND Time	Date of first class	Counselor's Signature
Add	Drop								

**Choose 1 or 2 ALTERNATES (courses; sections) in case the above courses/sections are closed or waitlisted**


**Read and INITIAL: I will NOT register for a WAITLIST class \_\_\_\_\_ \*Students NEW to dual enrollment are NOT allowed to take ONLINE courses**

**\*Maximum of TWO ONLINE courses allowed each semester**

Public High School Attending \_\_\_\_\_ Year of Graduation \_\_\_\_\_

I certify that the above named student meets all the conditions outlined in the Postsecondary Enrollment Options Act and is authorized to participate in the class(es) listed above. It is understood that HFCC will transmit a bill to the student's school district.

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

The student's signature on this form allows the exchange of information between HFC and DPS. This information includes any and all of the student's records including grades and payment information.

Student Signature \_\_\_\_\_

**Credit Earned / Student Understanding (Initial)**

I am aware that as a high school student attending Henry Ford College, I will be building a college transcript. \_\_\_\_\_  
 I understand if I fail a course, I am responsible to pay for ALL tuition and will be ineligible to dual enroll in the future. \_\_\_\_\_  
 If I make any changes to my college classes without the written permission of the high school administration, I will be responsible for ALL tuition and fees. \_\_\_\_\_