Multi Media Class Work 9-26-17

Practice: Picnic Flyer

Today's Objectives:

By the end of the class period students should be able to:

- 1. I CAN create a new publication select a color scheme, fonts, and a background
- 2. I CAN add a border, text box and enter text
- 3. I CAN select blocks of text using the Alt key and format that text.
- Open the Microsoft Office Book to page 521
- Open Microsoft Publisher
- > Follow the directions for Practice: Picnic Flyer-part 1 of 3
- > Turn to page 524 and complete Practice: Picnic Flyer-part 2 of 3
- > Turn to page 531 and complete Practice: Picnic Flyer-part 3 of 3
- > Save as ### last name, first name-Picnic
- ➤ When your document is complete, it should look like the following:
- > Drop off when complete

The 2015



Company Picnic!

Food!

Fun!

Swimming!



Saturday, July 25 10 a.m. to 4 p.m. Heron Park