

PLANNING TO WRITE A SUMMARY

Student Name: _____ **Date:** _____ **Class:** _____

Directions: After reading your text, fill in the proper information about your text in the space below. You will be using this information to write an effective summary about the text.

Title of Text: _____ **Author:** _____

Setting (when and where): _____

Main Characters: _____

Point of View From Which the Text/Story is Written: _____

Theme(s) of Text: _____

Sequential Outline of Key Events From the Text/Story (Fill in as many events as needed, but ONLY key events):

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

The main idea of the story: _____
