



Classroom Procedures and Expectations

Baxter/Garcia 2018-19



CONTENT OBJECTIVE

*I can **understand** what is expected of me as a student in room 213 by viewing and practicing daily procedures and expectations.*

LANGUAGE OBJECTIVE

*I can **discuss and write** to show my understanding of daily classroom procedures and expectations in room 213 using the following sentence stems*

- This procedure is important because...
- I understand this procedure because...
- I do not understand this procedure because...



Entering the classroom

Students will

- Walk in quietly
- Sit in assigned seats
- Get out materials
- Begin “Do Now”

Teacher will

- Greet students in the hallway
- Start music to signal the beginning of class



Do Now

Students will

- Silently read the board for instructions
- Begin working
- Be at a voice level of zero
- Raise hand to signal for help
- Stay seated unless told otherwise
- When the song is over, put down your pencil and look up

Teacher will

- Take attendance
- Walk around the room
- Answer questions quietly
- Sometimes pull a small group to the back table



Pencils

- Students are expected to bring 2 sharpened pencils to class every day
- Bring your own hand held sharpener in your pencil pouch
- If you absolutely must sharpen your pencil, it is NEVER ok to get out of your seat during instruction to sharpen a pencil
- Hold up a number 1 and your teacher can bring you a sharpened pencil
- If you borrow a pencil from the classroom, please return it :)



Restroom

- Students should only use the restroom during passing time and lunch
- You will be permitted ONE emergency pass per card marking (4 per year)
- Do not ask to use the restroom during whole group instruction time



Transitions

We will have to transition from task to task throughout our day. The classroom agenda will help guide you for what is coming next. When we transition from one task to the other, the teacher will get your attention by using one or more of these transition methods:

- Songs
- Timers
- Teacher says “Woodworth” student will reply “Hornets”
- Count downs
- Claps



Whole Group Instruction

Students will

- Stay seated unless told otherwise
- Sit up
- Track the speaker
- Take notes
- Raise hand and wait to be called on
- Voice level zero
- Assess learning

Teachers will

- Present content using words, pictures, videos, audio, and demonstrations
- Give explicit and clear directions
- Speak in a voice level 2-3
- Answer questions
- Assess learning



Small Group

Students will

- Be asked to come to the kidney table to receive instruction
- Transition quickly and quietly when told to do so
- Bring any materials that the teacher asks you to
- Use voice level 1 when working with the teacher so the rest of the class is not disrupted
- If you are not in small group, you are expected to be working independently at level zero

Teachers will

- Be working with a small group of students (4-6)
- Giving instructions
- Pre-teaching, re-teaching, giving assessments, providing extra practice



Collaborative Group

Students will

- Follow directions
- Work with a designated group (usually table pod) on a common task
- Stay with designated group
- Respect materials and people
- Use voice level of 1 or 2
- Stay on task
- Raise hand for help
- Assess learning

Teacher will

- Create groups
- Monitor groups
- Facilitate learning
- Answer questions
- Assess learning



Partners

Students will

- Work with assigned partner (clock partners)
- Sit and stay in area
- Use voice level 1
- Stay on task
- Respect each other and materials
- Assess learning

Teacher will

- Work with small group
- Monitor the classroom
- Check for understanding
- Give instructions for setting up clock partners
- Assess learning



Stations

Students will

- Use supplies as intended
- Stay on task
- Use voice level 0-2
- Complete the activity
- Clean up area
- Transition quickly and quietly when told
- Assess learning

Teacher will

- Design station activities
- Give instructions on how to complete the stations
- Teach small groups
- Transition students
- Assess learning



Individual

Students will

- Stay in seat
- Stay on task
- Use voice level 0
- Raise hand for help
- Complete task
- Self assess learning
- Work on individual goals

Teacher will

- Work in small groups
- Work with students individually
- Monitor classroom
- Answer questions
- Assess learning



Exiting Class

Students will

- Review content/language objectives
- Refer to blog
- Write in planner
- Clean up area
- Push in chairs
- Exit the classroom by walking

Teacher will

- Review content/language objectives
- Refer to the blog
- Direct students to write in planner
- Instruct students to clean up and stand behind pushed in chairs
- Dismiss students



Homework

- We will not be assigning homework on a daily basis
- Homework will consist of completing assignments that you did not finish during class
- Study guides will be given before unit assessments and midterm/final exams



Making up work due to absence

- Check the blog to see what we worked on in class
- Email the teacher to ask for help or to schedule a study session to clarify any information missed during class
- Quizzes, tests, and exams will be made up on your first day back to class



Behavior Consequences

We will follow the Woodworth Student Code of Conduct, as well as our classroom created Norms. The progressive discipline policy is listed below:

1. First Warning- Verbal redirection
2. Second Warning-Focus Card
3. Third Warning-Student conference after class
4. Fourth Warning-Parent phone call



Grading Policy

We will use the following grading scale:

A 93	B 83	C 73	D 63
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A- 90	B- 80	C- 70	D- 60
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B+ 87	C+ 77	D+ 67	E 0
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- You will be graded on activities you complete in and out of class, quizzes and tests, as well as how much effort you put into your work (more effort = more learning = more growth)
- It is your responsibility to frequently check your StudentConnect for your most up-to-date grade in class



Rewards

We will have a variety of rewards in room 213 separate from school wide PBIS. Some of these may include:

- Raffles
- Prizes
- Candy
- Free Time
- Food (popcorn, ice cream, etc.)
- Recess



Supplies

- Pencils
- Composition Book
- Binder
- Dry Erase Marker
- Colored Pen
- Student Instruction Book

The following supplies will earn you a treat if you donate one to the room:

- *Hand sanitizer, disinfecting wipes, dry erase markers, tissues, glue sticks*