First Name Last Name

1234 Maddie Ln

Dearborn, MI 48126

(313) 555-5555 (c)

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**Professional Objective**

To obtain work experience in order to help develop a healthy work ethic, and to collaborate with community members.

**Education**

 **High School**, Fordson High School, 2013-in progress…expected completion date, spring, 2018.

**Experience**

**National Honor Society, 2014-2016+,**

* Initiate/ engage in various in-school and out-of-school community service projects
	+ Gleaners Food Bank (packaging)
	+ VA Hospital
	+ Blood Drives
	+ Clothing/ can drives
	+ Tutoring elementary students
	+ Ushering
	+ Recruiting students for the club
	+ Syrian refugee donation collection

**Awaited One Foundation, 2014-2016+,**

*Religious organization*

* Event volunteer
	+ Face painting
	+ Supervise bouncy houses/ other festival activities
	+ Supervise petting zoo

**Key Club International, 2013-2014,**

* Participate in international-level community service projects
	+ Jeans for Teens
	+ Make a Wish Campaign
	+ Pasta for Pennies
	+ Animal shelter volunteering

**Key Skills**

 **Language**

* Urdu- Fluent reading/writing and speaking
* Arabic- Limited experience

 **Computer Skills**

* Typing speed: 62 WPM
* Editing
* Coding, Java programming language

 **Creativity/Crafts**

* Welding
* Coordinate Fundraisers

**Awards/ Recognitions**

* National Arab American Service Day, Certificate of Completion, 2014
* Honor Roll, 9th grade year
* Perfect Attendance Certificate, 9th grade year
* Key Club, Dedicated Membership Award, 9th grade year

**References**

*Rana Alaouie- AP Language and Composition Teacher, Fordson High School*

 13800 Ford Rd, Dearborn, MI 48126

 (313) 8271400 (w), Email alaouir@dearbornschools.org

*Ralph Hargraves- AP Chemistry Teacher, Fordson High School*

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*Jacqueline Kostovski- Counselor, Fordson High School*

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