**Dear Parents,**

We’re excited that Holiday is coming soon! We’re getting in touch to see whether you can help with The Polar Express Holiday Party on December 22nd Friday, 2017 for Ms. Wright’s class.

We are planning to provide Pancakes, Hot Chocolate and materials for the students to do at least two crafts during the party.

We are asking for a **$3** donation to cover the cost of the supplies for the Holiday party. Please send the money in the attached envelope.

We are also looking for parents to help out during the party. We will need help with many tasks including setting up activity stations, helping the children complete crafts, and cleaning up after the party.  Please get in touch and let us know if you are able to come in the morning and stay for a couple of hours to help.

We are also in need of empty shoe box for carrying their craft by Wednesday, December 20th 2017.

Please get in touch and let us know.

We are easy to reach if you have any question. Just call, text or email.

We wish you all Happy Holiday!!

Thank you for support and generous donation for children’s holiday party

Sincerely,

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